



UNDP PROJECT DOCUMENT

UNDP PROJECT ID: 3713

COUNTRY: Republic of Trinidad and Tobago

PROJECT TITLE: Assistance for capacity building for third national reports to the UNCCD

DURATION: 3 months

ESTIMATED STARTING DATE: June 2006

Brief Description

This request for assistance is part of the umbrella Project "Supporting Capacity building for the Third National Reporting to CRIC-5/COP 8" which provides financial support from the GEF and the Norwegian government for 35 countries eligible under the "LDC-SIDS Targeted Portfolio Project for Capacity Development and Mainstreaming of Sustainable Land Management" for countries to meet their reporting obligations to the UNCCD in 2006.

1. Elaboration of the Narrative

Part I : Situation Analysis

In 2004, African Country Parties began the third round of national reporting to the UNCCD CRIC-3/COP 7. The objectives of the Third National Reports are to: (i) update the second national reports; (ii) provide a country profiles; and (iii) report on ongoing activities and report on impacts. In 2006, the non-African countries are also expected to provide their Third National Reports (3NR) to CRIC-5/COP 8.

To fulfill their obligations under the UNCCD, the Government of the Republic of Trinidad and Tobago has requested technical and financial support in order to build the country's capacities to provide high quality national reports, as well as evaluate the reporting process and products in order to extract lessons learnt for the Fourth National Reporting process. Although national reporting is a responsibility of the affected countries, the Government of the Republic of Trinidad and Tobago recognizes that additional support is required if the country is to fulfill its obligations under the convention.

In accordance with article 26 of the United Nations Convention to Combat Desertification (UNCCD) and the decisions of its Conference of the Parties (COP), particularly decision 11/COP.1, each affected country Party is required to develop a NAP and communicate, through the UNCCD secretariat, national reports on measures undertaken to implement the UNCCD. The report on regional and sub-regional activities was presented at COP3. The third report from African affected parties was presented at CRIC-3 in early 2005 (decision 11/ COP.1, decision 1/ COP.5 and decision 9/ COP.6).

Under the baseline scenario Trinidad and Tobago will continue to lack adequate capacities to actively engage in sustainable land management. Most will not be able to ensure timely submissions of national reports, with high risk of quality constraints. There is an acute shortage of qualified personnel and expertise to ensure both policy framework development (e.g. NAPs) and evaluation (national reporting) related to the UNCCD, both of which have to be delivered during 2006.

Baseline efforts to tackle land degradation in Trinidad and Tobago constitutes important steps towards mitigating land degradation. Trinidad and Tobago faces serious trends of land degradation and deforestation. Trinidad and Tobago is eligible under the LDC-SIDS Targeted Portfolio Approach for SLM, and is actively preparing the NAP with very limited funding. The Government of the Republic of Trinidad and Tobago submitted its First National Report on the Implement of the UNCCD to the UNCCD Secretariat in May 2002. Financial support for the preparation of the First National Report was provided by UNCCD Secretariat.

Part II: Strategy

There is a need to draw on the experiences of the baseline initiatives, identify gaps and key lessons, and build targeted capacity specifically for SLM in Trinidad and Tobago. This additional assistance will ensure linkages between the NAP and 3NRs. Support is needed for preparing and evaluating the national report as part of an organic process of NAP preparation, capacity development for SLM and overall implementation of the UNCCD. This implies going beyond simply elaborating national reports, to defining an integrated package of measures linked to ongoing capacity development processes, which would assist with mainstreaming of SLM principles into national development policies and strategies, and enhanced capacities to engage constructively with the UNCCD COP and CRIC, as well as GEF processes. The support requested for 3NR will in particular :

- Build better integration of the 3NR process with the NAP and GEF capacity building processes (through integration into the LDC-SIDS Portfolio Project);
- Building capacities to conduct ongoing evaluation of the 3NR process so that they can contribute to CCD deliberations at CRIC-5 on the improvement of the NR processes itself, including recommendations for the 4NR to UNCCD.

The global interests in GEF support for this process are the following :

- a. to complete the CRIC reporting cycle and consequently achieve greater harmonization of the reporting process
- b. contribute to several CCD related processes, including identification of the main strategic issues, and indicators and benchmarks
- c. contribute to CCD deliberations on improvement of the NR process

It is also expected that there will be higher quality of national reporting through greater consistency with the ongoing LDC-SIDS Portfolio project and NAP preparation. Linkages between the NAP and the 3NR process will be ensured by the Office of the Focal Point to the UNCCD as well as through policy guidance to be provided by the UNCCD Secretariat.

The goal, objective and outcomes of this request are in line with the larger Umbrella Project approved by the GEF Secretariat (as a Medium Sized Project) and Norwegian Government as cost-sharing entitled **GEF AND NORWEGIAN ASSISTANCE FOR CAPACITY BUILDING FOR THIRD NATIONAL REPORTS TO THE UNCCD.**

The goal of this project is to contribute to development of capacities for strategic planning on sustainable land management. The objective of the project is to assist Trinidad and Tobago to enhance capacities to prepare the third national report to the UNCCD CRIC-5 and COP 8 in a participatory and self-evaluative manner. Four outcomes are expected from this request,:

OUTCOME 1: Stronger capacities at the national level to elaborate 3NRs.

Outputs and activities under this outcome include : conduct preliminary stocktaking of status and trends in land degradation by consolidating existing information and updating

from 2nd National Reports, and catalogue actions taken as part of the baseline or GEF interventions to implement the UNCCD in order to develop a country profile. Activities will build on existing assessments of capacity needs, policy and legislative frameworks, and existing institutional arrangements. A consultant(s) will be hired to carry out these assessments including drafting the national report. 3NRs will be elaborated through co-funding.

It is to be noted that this consultancy will be conducted in a synergistic manner with the consultancy already being undertaken for the development of the NAP and that envisaged under the PDF A/MSP development for the LDC-SIDS Targeted Portfolio Project.

OUTCOME 2: A coalition and consensus exists around the 3NR, through stakeholder participation and validation both at the national and regional levels.

National reports will be widely disseminated to relevant stakeholders and through a variety of media. This will build on the existing identification of stakeholders carried out under previous UNCCD processes, but also expanded through interaction with the LDC-SIDS Portfolio Project's complementary activities, in order to enhance participation and involvement. A broad range of national stakeholder groups will be involved, including GEF and UNCCD Focal Points, national, state and local government officials, NGOs, community organizations, academic institutions, women's groups, and youth organizations. It is expected that these activities will raise awareness about the land degradation issues in the country. A national validation workshop will be organized for all stakeholders in which the first draft of the national report will form the framework for discussion. Experts from other agencies including multilateral and bilateral donors, international NGOs and foundations will also be invited to participate in the workshop to bring international experience.

The national validation workshop for the 3NR will also as far as possible be conducted in a synergistic manner with the national workshop for the PDF A/MSP development project under the LDC-SIDS Targeted Portfolio Project.

The UNCCD Focal Point will present the draft national report to the UNCCD regional synthesis meeting. The regional meeting will be the vehicle to build capacities by exchanging experiences, considering regionalism, and obtaining technical assistance and policy advice from the UNCCD Secretariat and other interested parties so as to ensure high quality national reporting content and process. The UNCCD Secretariat will coordinate the regional meeting.

OUTCOME 3 : Stronger capacities for countries to conduct self-evaluation of the process and products of the NR with a view to recommending improvements process.

The COP7/CRIC-4 process highlighted the need for a thorough evaluation of the national reporting process of the UNCCD by the Affected Country Parties in order to recommend improvements for the 4th and subsequent national reports. Under this outcome, the capacities of CCD Focal Points will be enhanced to conduct a self-evaluative process of

the NRs and thereby contribute effectively to the deliberations at CRIC-5. This will be done through a two-pronged approach. The first will be to conduct a participatory evaluation process during the national validation workshop (outcome 2). A common methodology will be prepared by the Umbrella Project, and applied to Trinidad and Tobago, based on NCSA methodology. The second will be for the national CCD Focal Point participating in the regional synthesis workshops to conduct a thorough analysis through exchanges of experiences. The UNCCD Secretariat apart from providing substantive support and guidance to these where necessary will incorporate the results of the self-evaluation into the Regional synthesis reports to the convention.

Part III: Management Arrangements and Stakeholder Participation

The following stakeholders will be involved in this project :

Stakeholder	Role in project implementation
Ministry of Public Utilities and the Environment.	UNCCD Focal Point and GEF Political Focal Point. Project Manager.
Environmental Management Authority	GEF Operational Focal Point. Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Tobago House of Assembly	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Ministry of Agriculture, Land and Marine Resources	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Ministry of Planning and Development	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Ministry of Works and Transport	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Ministry of Community Development and Gender Affairs	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Institute of Marine Affairs	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Trinidad and Tobago Solid Waste Management Company Limited	Technical Support and Member of the National Committee of the Development of the UNCCD NAP
Caribbean Network for Integrated Rural Development	Local RIOD Focal Point Technical Support and NGO Member of the National Committee of the Development of the UNCCD NAP

The national lead agency responsible for oversight and implementation of the preparation of the Third National Report is the Ministry of Public Utilities and the Environment which is also the designated CCD Focal Point.

The Permanent Secretary of the Ministry of Public Utilities and the Environment will be responsible for the coordination of project activities in close consultation with the UNDP-Trinidad and Tobago Country Office. The Permanent Secretary will provide overall project management and supervision.

A short-term national consultant co-financed by the GEF, Norwegian Government and the Ministry of Public Utilities and the Environment (CCD Focal Point). The consultant will be recruited to assist in facilitating the review of data, providing awareness raising, , conducting consultations for the preparation of the Third National Report and prepare the 3NR. The consultant will have had previous experience in areas related to sustainable land management and desertification/land degradation, and preferably previously engaged in the CCD processes.

UNDP-Trinidad and Tobago Country Office will monitor the project in accordance with the agreed budget and outputs and disburse funds to facilitate implementation. The UNCCD Secretariat will provide policy guidance, coordinate the delivery of national reports, and facilitate the regional synthesis workshop which the CCD Focal Point will attend. The UNCCD Secretariat will also take responsibility to develop the Synthesis Regional Reports for CRIC-5.

The main output of this project request will be the Third National Report prepared in accordance with the UNCCD guidelines.

2. Budget breakdown

Activity	GEF Budget estimate (US \$)	Norway Budget estimate (US \$)	Ministry of Public Utilities and the Environment Budget Estimate (US\$)
Stocktaking (consultant)	\$5,000	\$5,000	\$5,347
Stakeholder consultations	\$2,000		\$10,000
Preparation of draft report			\$2,000
Preparation of final report			\$2,000
Self-evaluation			\$1,000
Total	\$7,000	\$5,000	\$20,347

(NOTE: figures include ISS fees)

Annual WorkPlan table (inclusive of ISS)

Country:

Title: PIMS 3713 LD: MSP Supporting Capacity building for the Third National Reporting to CRIC-5/COP 8 - (3NR)

GEF Outcome	Responsible Party	Source of Funds	Budget Description	Input code	Amount 2006 (USD)	Total (USD)
OUTCOME 1: Third National Report prepared by Trinidad and Tobago	CO	GEF	Local Consultant	71300	4,500	4,500
			Travel	71600	500	500
			Rental workshop premises	73100	1,000	1,000
			Rental Info technology	73300	1,000	1,000
			sub-total		7,000	7,000
	CO	Norway	Local Consultants	71300	4,500	4,500
			Travel	71600	500	500
			sub-total		5,000	5,000
			Local Consultant		6,347	6,347
			Rental workshop premises		5,000	5,000
	Gov't	Ministry of Public Utilities and the Env.	Rental Info Technology		1,000	1,000
			Meals for workshop participants		3,000	3,000
			Stationary and Office Supplies		1,000	1,000
			Printing of NR3		4,000	4,000
			sub-total		20,347	20,347
			TOTAL		32,347	32,347
		GEF		7,000	7,000	
		Norway		5,000	5,000	
		Gov't		20,347	20,347	
		TOTAL		32,347	32,347	

UNDP Country Request SIGNATURE PAGE

Country: Trinidad and Tobago

UNDAF Outcome(s)/Indicator(s):

To assist Trinidad and Tobago to fulfill national reporting obligations under the global conventions (Convention to Combat Desertification).

Expected Outcome(s)/Indicator (s):

The project is aligned with MYFF 2004-2007 Goals and Service Lines 3.4 "Sustainable Land Management to combat desertification and deforestation".

Expected Output(s)/Indicator(s):

National capacity building of key government institutions, and other stakeholders strengthened and improved with respect to sustainable land management.

Implementing partner:

The project will be executed through DEX Execution

Other Partners:

The project will closely involve the GEF Political Focal Point and CCD Focal Point Institutions [Ministry of Public Utilities and the Environment] in implementing project activities in the countries that are assisted through this global project.

Programme Period: __
Programme Component: _____
Project Title: <u>National Reporting to the CCD: Supporting countries to prepare the Third National Report</u>
Project ID: <u>Atlas: Proposal, Project:</u>
Project Duration: 3 months (1 st April to Sept 2006)_
Management Arrangement: <u>DEX</u>

Total budget:	<u>\$32,347</u>
Allocated resources:	
• Government	<u>\$22,347</u>
• Regular	
• Other:	
○ GEF	<u>\$7,000</u>
○ Norway	<u>\$5,000</u>

Agreed by (Government) : _____
Honourable Pernelle Beckles, Minister of Public Utilities and the Environment

Agreed by (Implementing Agency): _____
Mr. Earl Nesbitt, Permanent Secretary Ministry of Public Utilities and the Environment

Agreed by (UNDP) : _____
Dr. Inyang Ebong Harstrup, Resident Representative, UNDP-Trinidad and Tobago Country Office